



# CONTEMPORARY ART MUSEUM FIELD TRIP GUIDE



UNIVERSITY OF  
SOUTH FLORIDA  
A PREMINENT RESEARCH UNIVERSITY

# WELCOME

**USF Contemporary Art Museum** offers free exhibition tours to the public upon request, including Field Trips for K-12 Students and Tours for the USF and Greater Community.

**Please see guidelines for choosing, scheduling and conducting your tour.**

Please contact Amy Allison at (813) 974-4164 or amyallison@usf.edu for any questions or to schedule a tour.

**The Contemporary Art Museum (CAM)** offers free exhibition tours for students of all ages. However, some exhibitions may contain mature content and we recommend teachers and group leaders visit the exhibition before bringing their students. Groups can also visit the Collections Vault and Preparator Shop for a behind-the-scenes look at the tools, skills, and staff required to mount exhibitions and care for the University's permanent art collection.

Tours can be tailored to specific subject areas, interests, projects, or lesson plans. Please discuss with Amy Allison when scheduling. If students are given a school assignment to be completed during the visit, please discuss with Amy when scheduling or at least five days prior to visiting the museum, so that appropriate accommodations can be made.



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## TOUR POLICIES

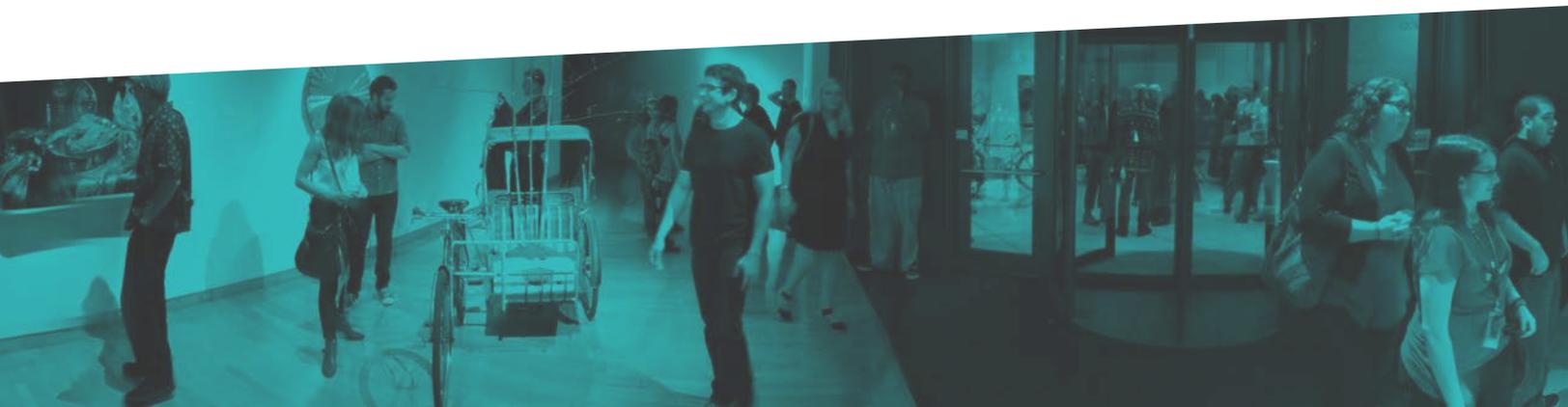
- Guided tours are available to school groups Monday – Friday, from 10am – 4pm.
- Tours must be scheduled at least 3 weeks in advance.
- The allowance of maximum students is dependent on the exhibition.
- School groups should arrive 10 minutes before the start of the tour.
- Group leaders should review the Museum Manners with students and chaperones before entering the museum.
- Bookbags, backpacks, large bags and umbrellas must be checked in at the security desk.
- Students/chaperones are encouraged to enjoy free time in the museum after each exhibition tour. Museum staff will be available to answer questions.
- Make a day of it! Bring a lunch to enjoy on the lawn, visit the [Carolyn M. Wilson Gallery](#) and [Centre Gallery](#). **\*Tours for the Carolyn M. Wilson Gallery and Centre Gallery must be arranged separately.**
- Chaperones are required for all museum student tours. Please see below for guidelines.



# PLANNING YOUR VISIT

## MUSEUM MANNERS

- Do not touch the art.
- Be aware of your movements so you don't accidentally bump into or brush up against the art.
- Food, beverages, and gum are not permitted inside the galleries.
- Only pencils and small notepads are allowed in the galleries.
- Be respectful of other visitors and each other by using quiet voices.
- Cell phones should be turned to silent.
- Stay with your group.
- Still photography is permitted. **Flash and tripods are not allowed.**
- Please follow the instructions of security guards. CAM reserves the right to dismiss any group for misconduct.



## CHAPERONES

- CAM requires at least one adult chaperone per 10 students (age 10+), and one adult chaperone per 7 students (ages 5-9.)
- Please stay with the students at all times.
- Please encourage museum manners and assist in upholding **CAM guidelines**.
- Avoid side conversations so your students can hear their guide and teachers.
- Share your visit by tagging #usfcam on Instagram and Facebook.

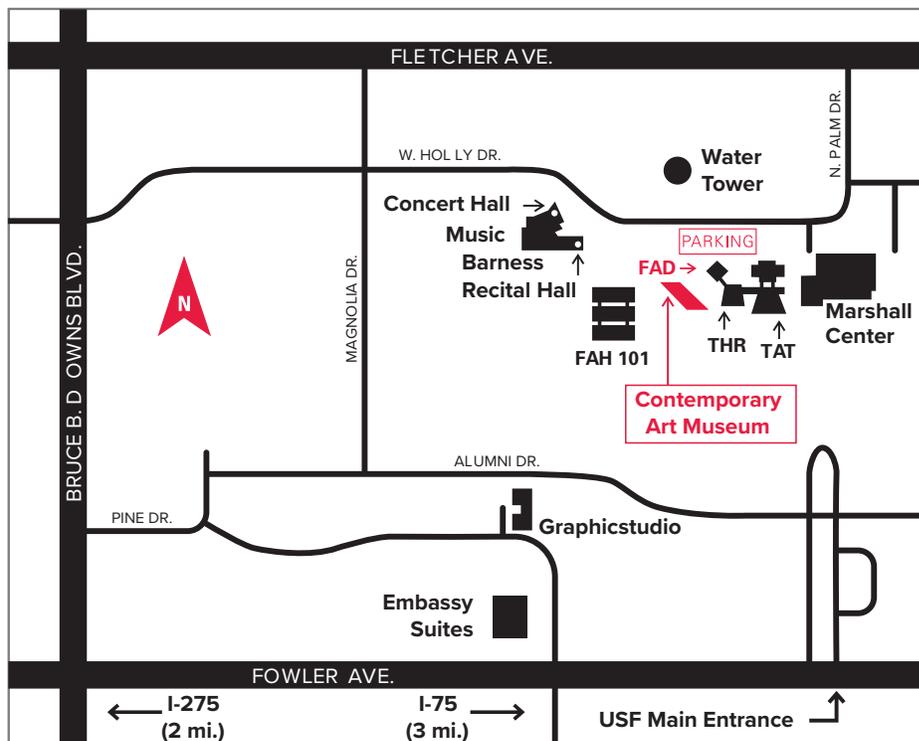


# DURING YOUR VISIT

## PARKING

Buses should unload groups in front of CAM. Bus parking is available in the University Mall parking lot, located 2 miles from the museum.

Individuals wishing to park at the museum must park in the **3B Lot**. Kiosks are available to take credit card payments and located adjacent to the Dance building (FAD).



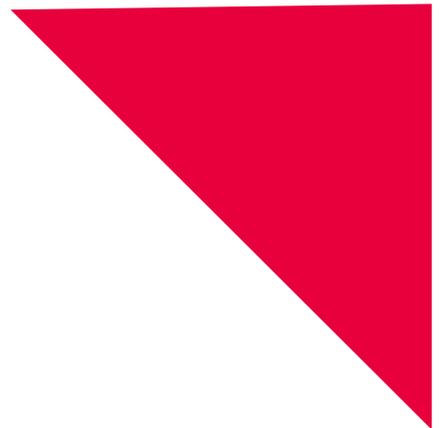
## ACCESSIBILITY

The University of South Florida Contemporary Art Museum is fully accessible to visitors with disabilities. There are disabled parking spaces outside of the museum, an accessible entrance, good lighting and accessible restrooms. The museum follows USF guidelines regarding service animals.

## USFCAM HOURS

**Monday:** 10am – 5pm  
**Tuesday:** 10am – 5pm  
**Wednesday:** 10am – 5pm  
**Thursday:** 10am – 8pm  
**Friday:** 10am – 5pm  
**Saturday:** 1 – 4pm  
**Sunday:** Closed

\* CAM is closed Sundays, all USF and State of Florida holidays, and between exhibitions. Please check our exhibitions schedule below.



**CONTEMPORARY ART MUSEUM | Institute for Research in Art**

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